

Faculty of Humanities and Social Sciences

**Tuition Fee Regulation
for the International Continuing
Education Program “Open Design”, M.A.**

Unofficial Translation.

Only the German version published in the AMB (Official Bulletin) of
Humboldt-Universität zu Berlin no. 29/2018 is legally binding.

Tuition Fee Regulation

for the International Continuing Education Program "Open Design", M.A.

In accordance with § 12a, subsection (1) of the Constitution of the Humboldt-Universität zu Berlin from October 24th 2013 (Amtliches Mitteilungsblatt of Humboldt-Universität zu Berlin No. 47/2013), the Presidium of the Humboldt-Universität zu Berlin approved the following tuition fee regulation for the international continuing education program "Open Design", Master of Arts, on March 13th 2018.

- § 1 Scope of Application
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§ 1 Scope of Application

This regulation establishes the fees for participation in the international continuing education program "Open Design", Master of Arts.

§ 2 Obligation to pay tuition fees, amount of fees

(1) For participation in the international continuing education program "Open Design", Master of Arts, fees of 1,800 Euro are charged per semester per participant. The fees charged in accordance with sentence 1 include the general fees and contributions, in particular enrolment and re-enrolment fees, contributions to the Studierendenwerk (student union), the student body and the semester ticket, and the surcharge for contribution to the semester ticket.

(2) The fees according to subsection (1) sentence 1, with the exception of contributions for re-enrolment and the student body, will not be charged for periods during which participants take a leave of absence and waive to take part in any exams, including supervision of the Master's thesis.

(3) The fees according to subsection (1) sentence 1, with the exception of the general fees and contributions, may be deferred, reduced, or waived if their payment would result in a participant's financial hardship. Decisions based on sentence 1 are taken by the Dean of the Faculty of Humanities and Social Sciences on application by participants and will apply for the duration of one semester. Participants must present evidence of their financial situation.

(4) The fees according to subsection (1) sentence 1, with the exception of the general fees and contributions, may be reduced or waived if a participant applies to withdraw from the program in the course of the semester based on social reasons that were not foreseeable at the time the fee was due, provided that the reduction or waiver of the fees is

reasonable in view of the progress of the semester. Subsection (3) sentence 2 applies accordingly. Participants must substantiate their social reasons.

(5) The Faculty of Humanities and Social Sciences supports the participants in obtaining scholarships.

§ 3 Payment, reimbursement of fees

(1) The fees in accordance with § 2, subsection (1) sentence 1, are due with the acceptance of the offer of admission for the first semester and with re-enrolment for subsequent semesters.

(2) If Humboldt-Universität zu Berlin is unable to admit a student because the course cannot be financed to cover the costs because the minimum number of participants has not been reached, fees that have already been paid in accordance with § 2, subsection (1) sentences 1 and 2, will be reimbursed in full.

(3) If participants are granted a leave of absence and declare in writing that they are not taking any examinations, including supervision of the Master's thesis, for the duration of the leave of absence, fees already paid according to § 2, subsection (1) sentence 1, will be refunded for the period of the leave of absence.

(4) If the participant is granted a deferral, reduction, or waiver based on § 2, subsections (3) or (4), the fees according to § 2, subsection (1) sentence 1, that have already been paid will be refunded in the amount of the deferral, reduction, or waiver granted.

§ 4 Use of fees

The fees according to § 2, subsection (1) sentence 1, serve exclusively to cover the costs of the international continuing education program "Open Design", Master of Arts.

§ 5 Effective date

This tuition fee regulation comes into effect the day after its publication in the Amtliches Mitteilungsblatt (Official Bulletin) of the Humboldt-Universität zu Berlin.